

Villa Del Mar Homeowners Association
1055 Palmetto Way
Carpinteria, CA 93013
(805) 684-7430

You are receiving this letter because we **DO NOT** have a current proxy card on file for your unit or it is about to expire. This proxy card replaces the need for a member to mail in a vote or be present to vote during a three year period of time.

In order to stay compliant with Homeowner Association rules we are requesting that members fill out 3 Year Proxy Cards. This will allow the association to have a quorum for all voting and elections. A quorum is required to conduct Villa Del Mar HOA Board of Directors election each year. Therefore, 51% of the membership, which constitutes a quorum, must either mail in a ballot, be present to vote or must have submitted a proxy card.

Please fill out a 3 Year Proxy Card and return it to the office as soon as possible. I have included the 3 Year proxy Card and a pre-paid return envelope for your convenience. Your help is greatly appreciated. If you wish to vote differently than your 3 Year Proxy Card you may vote at each election, otherwise you **DO NOT** need to take any action if you have selected the Board or a specified homeowner to vote on your behalf. This will ensure that your voice is heard.

There are 3 ways to fill in your proxy. Please enter one of the following on the BLANK LINE.

1. You may write "BOARD". All proxies submitted with "BOARD" or left blank will be assigned to the "BOARD". The Board will vote on your behalf.
2. You may fill in a person's name. The person named in your PROXY **MUST** be a member of Villa Del Mar HOA, meaning, an owner listed on the title of a unit. The election materials you receive from the Association must be given to the designated member to fill out on your behalf.
3. You may write "For Quorum Only". This means that the proxy will only be counted to establish a quorum to validate an election. **YOU WILL THEN HAVE TO** send in a ballot for your vote to be counted.

In the event the VDM office receives an active ballot from you for any election, that ballot shall supersede your 3 Year Proxy.

Thank you for your help as a Villa Del Mar Homeowner.

Sincerely,

Rebecca Barnhardt, CMCA, AMS
Manager
Villa Del Mar HOA
Email: villadelmar@verizon.net

PROXY

I, _____ a member in good standing of the **VILLA DEL MAR**
(Owner Name)
HOMEOWNERS ASSOCIATION hereby revoke any previous proxies, and appoint the Board of Directors or _____, (any member of the Association) as my proxy to attend any general or special meeting of the general membership of the Association, any continuations or adjournments thereof, and to represent, vote, elect Directors, execute consents and otherwise act for me in the same effect as if I were personally present.

This proxy and the authority represented herein may be revoked at any time by the undersigned, and unless so revoked shall remain in full force and effect for the period of 3 years. This proxy shall be suspended, but not revoked, by my attendance at any meeting, continuation or adjournment thereof, of the Association.

Signature _____ Date _____

Unit Address _____